

**Minutes of Full Council Meeting held on Monday 13<sup>th</sup> March 2023  
In the Village Hall**

**Present:** Councillor, T Threlfall. (Chair)

Councillors, T Fiddler, Mrs L Willis, Mrs C Thomas, Mrs N Whalley St J Greenhough, K McKay, J Graham, Mrs F C-Wilson, Mrs P Mulholland and Mrs N Griffiths.

**1) To accept Apologies for Absence.**

None.

**2) Open Forum****Police**

There were no Police in attendance at the meeting and the Clerk had not received any updates to report. Cllr K McKay reported there had been a significant amount of ASB from youths on the Naze which the Police were aware of. He also reported the Police were making regular visits and dispersing the youths.

**Public participation**

There were no public in attendance at the meeting.

County Councillor P Rigby gave an update on his promise to repair all the footpaths in the village. LCC had not been able to purchase any bitumen but this should be done in the next 3 months. He also reported that money should be available for road repairs in the village.

**3) To record Declaration of interest from members in any item to be discussed.**

All Councillors as landlords declared an interest in item 6e - To consider using the Security guard, on the Bush Lane sports field, for the club day weekend. item 10 - To review the procedure for the running of the Bar at the Rawstorne Centre and item 12 - To receive an update on the Solar panelled Street Light for the Tom's Croft car park.

**4) To read and approve the minutes of: -**

**The Parish Council meeting held on Tuesday 7<sup>th</sup> February 2023**

**The Open Spaces/ Fabrics meeting held on Monday 20<sup>th</sup> February 2023**

It was resolved that the above-mentioned minutes, previously circulated, be approved.

**5) To review the Clerk's report**

The contents were noted.

The Clerk also reported that he had finally received a response from the Land Registry to the Council's request to register the ownership of the land opposite Quakers Wood.

The Land Registry had indicated that this was not acceptable because it was access to the field behind it. The owner of this field had raised an objection and wants to register the ownership. They suggested the Council took legal advice.

It was agreed that no further action is taken.

In addition, the Clerk reported that the Land Registry had indicated that Quaker's Wood was not owned by the Council. It was registered to the Hornbies Newton Charity as part of the land attached to Marsh View farm. The Clerk had been in touch with this Charity and they will discuss the Council's concern at the meeting to be held on 15/03/23.

**6) Finance****a) Ratification of accounts paid by Clerk**

It was resolved to approve the accounts paid by the Clerk. See Appendix A

**b) Monthly budget statements**

The monthly budget statements were noted. See Appendix B.

**c) To approve the Fixed Assets, register.**

It was resolved to approve the fixed assets, register.

**d) To ratify that the Council's internal audit procedures have been carried out for 2022/23**

It was resolved to approve the Council's internal audit procedures have been carried out for 2022/23.

**e) To consider using the Security guard, on the Bush Lane sports field, for the club day weekend, at £17 per hour (previously £15 per hour).**

It was resolved to approve using the Security guard, on the Bush Lane sports field, for the club day weekend, at £17 per hour (previously £15 per hour).

**f) To consider the cost of 2 blue plaques.**

It was resolved to approve 1 Blue Badge at a cost of £459.

**g) To consider a request to support the Fylde Food Community Hub.**

It was agreed that Cllr Mrs C Thomas would write to FBC for support. The Chairman also said he would push for support from FBC.

**h) To consider the cost of installing Dog signs.**

It was resolved to approve 5 Signs @ £29.40 each.

**7) To receive an update on the Shared Prosperity Funding**

The Chairman reported that the above-mentioned scheme had ended in March but, phase 2 was being launched soon and he was encouraging councilors to come forward with ideas/suggestions on things they could potentially get funding for. Several Items were discussed and it was agreed to ask someone from the scheme to come to Freckleton to give the Councilors a better idea of what they can apply for.

**8) To consider articles for the Holy Trinity Newsletter.**

It was agreed that the Clerk would send an email containing the Parish Council election information, and the upcoming council meeting dates and encourage the parishioners to attend the meetings.

**9) To consider entering the Lancashire Best Kept Village Competition.**

It was resolved to approve the entry to the Lancashire Best Kept Village Competition

**10) To review the procedure for the running of the Bar at the Rawstone Centre**

It was reported that the Rawstone Centre's electricity costs, for the last 12 months was over £4k. The Bar committee were not contributing to these costs on a regular basis as previously agreed (75% of the costs). The Chairman reported that she had recently received a contribution of £1K from the Bar committee.

It was resolved to request a representative of the Bar committee to attend the next Parish Council meeting.

**11) To receive an update on the Coronation celebrations.**

Cllr Mrs N Whalley gave a brief update on the Coronation celebrations. Everything is on schedule and going to plan. She reported that they would need around 200 chairs. The Clerk said he would speak to the Club Day committee to see where they get their chairs from for Club Day.

**12) To receive an update on the Solar panelled Street Light for the Tom's Croft car park**

Cllr St J Greenhough reported he didn't have a solar powered light to trial but he had the same lamp that was battery powered. The Clerk will buy a solar power light and arrange for it to be fitted on the car park and monitored.

**13) To agree the date of the next meeting**

It was resolved that the date of the next meeting be held on Monday 3<sup>rd</sup> April 2023.

Signed.....T Threlfall, Chairman.....

Date...03/04/2023.....

**Appendix A**

		<b>Schedule of payments Feb '23</b>			
		<b>Cheque No.</b>	<b>£</b>	<b>VAT</b>	<b>Net of VAT</b>
<b>Precept Account</b>					
01/02/2023	Salary & Expenses February 2023	BACS	£2,413.08		£2,413.08
08/02/2023	Freeola - internet domain charge	D/D	£7.20	£1.20	£6.00
08/02/2023	BT Internet	D/D	£45.54	£7.59	£37.95
<b>Open Spaces</b>					
02/02/2023	J Rhodes - Grass cutting	BACS	£1,974.99	£329.17	£1,645.83
01/02/2023	D Wilson - Beds & watering	BACS	£1,442.50		£1,442.50
04/02/2023	D Taylor - Borders	BACS	£1,000.00		£1,000.00
01/02/2023	A Hasleden - litter picking	BACS	£425.00		£425.00
16/02/2023	Br Gas - Electric charges	D/D	£31.10	£1.48	£29.62
10/02/2023	J Noblett - Xmas tree	BACS	£240.00	£40.00	£200.00
<b>Allotments</b>					
12/02/2023	Waterplus - water charges	D/D	£46.10		£46.10
22/02/2023	Waterplus - water charge	D/D	35.67		£35.67
24/02/2023	NW Tree servicves - Sapplings for hedge	BACS	£154.98	£25.83	£129.15
<b>Community Development Account</b>					
31/01/2023	Nationwide - interest	D/P	-£65.77		-£65.77
<b>Total</b>			<b>£7,750.39</b>	<b>£405.27</b>	<b>£7,345.12</b>

**Appendix B**

<b>Precept Account Feb '23</b>					
<b>Budget</b>		<b>Expenditure</b>		<b>Balance</b>	<b>Percentage</b>
<b>Headings</b>	<b>Allocation</b>	<b>Feb '23</b>	<b>To date</b>	<b>Outstanding</b>	<b>used</b>
Wages & Expenses	<b>£29,164</b>	£2,413	£26,528	£2,636	91%
Insurance	<b>£5,000</b>		£5,354	-£354	107%
Stationery & web-site rental	<b>£950</b>	£44	£1,311	-£361	138%
Audit fee	<b>£550</b>		£520	£30	95%
Chair Allow	<b>£100</b>		£100		100%
Training	<b>£50</b>			£50	
Civic functions - Remembrance, carol services,	<b>£750</b>		£555	£195	74%
Election Reserve					
equipment	<b>£200</b>		£69	£131	35%
Grants	<b>£500</b>		£500		100%
Section137	<b>£750</b>		£750		100%
<b>Open Spaces Account</b>					
Grass cutting	£21,250	£1,646	£20,716	£534	97%
Bedding out & Watering	£19,250	£1,443	£18,126	£1,124	94%
Litter	£5,100	£425	£4,675	£425	92%
Borders	£6,000	£1,000	£10,534	-£4,534	176%
Maintaining Buildings	£5,500		£6,984	-£1,484	127%
Organisations	£8,800	£200	£15,931	-£7,131	181%
Electric & rates	<b>£2,800</b>	<b>£30</b>	<b>£2,091</b>	<b>£709</b>	75%
<b>Total</b>	<b>£106,714</b>	<b>£7,200</b>	<b>£114,744</b>	<b>-£8,030</b>	<b>108%</b>
<b>Other Accounts Feb '23</b>					
<b>Account</b>	<b>Opening Bal</b>	<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>	
Croft Butts lane Allotments		£665	£721	-£56	
Bush lane Allotments		£755	£689	£66	
Allotment - refurbishment	£35,000		£840	£34,160	
Community Development	£44,730	£5,490	£13,586	£36,634	
Memorial park					
Depreciation fund (car park, etc.)	£19,933		£1,800	£18,133	
Open Spaces	£18,953	£2,998	£5,075	£16,876	
VAT		£11,146	£13,358	-£2,212	
<b>Total</b>	<b>£118,616</b>	<b>£21,054</b>	<b>£36,069</b>	<b>£103,600</b>	